

## **Minutes**

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

June 16, 2020, 10 a.m. Eastern Daylight Time  
Conference Call

### **Steering Committee Members Participating:**

Mac Balacano (Bell)  
Debabrata Das (Rogers)  
Lorenza DeTeresa (Videotron representative for STB)  
Debbie Fitzgerald (CableLabs)  
Mody Gaye (Videotron representative for SNE)  
Doug Johnson (CTA)  
Matthew Newman (Technicolor)  
Augustine Orumwense (NRCan)  
Damien O’Sullivan (CommScope)  
Cynthia Rathwell (Shaw)  
Ian Schroeder (DISH representative for STB)  
Erick Wenzel (Cogeco)

### **Additional Participants:**

Paul Hudson (counsel for CableLabs)  
Tom Kelleher (CommScope)  
Tanya Knops (Shaw)  
Julien Lavoie (consultant for CTA)  
Bryan Lockwood (D+R)  
Rowan McCarthy (D+R)  
Anthony Mutiso (Shaw)  
Andrea Rockey (D+R)  
Mikhael Said (Videotron)  
Jenna Weiner (D+R)

*Ms. Rathwell called the meeting to order at 10:07 a.m.*

Ms. Rathwell reminded all parties that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

The parties confirmed that it is their intention for this meeting and going forward to consolidate meetings of the Steering Committees for the CEEVA agreements for set-top boxes and small network equipment to the extent practicable. All references to the “Committee” in these minutes and future minutes shall pertain to the Steering Committee that governs the referenced discussion or action.

The Committee approved the minutes of its August 1, 2019 meeting as submitted by the Chair.

Mr. Lockwood presented the Data Aggregator's draft 2019 annual report for set-top boxes. The Committee discussed issues raised by the draft report and requested that all parties wishing to comment further deliver written comments to Ms. Fitzgerald by July 7, 2020.

At this point in the meeting, all representatives from D+R (the Data Aggregator) dropped from the call.

The Committee discussed plans to retain a Data Aggregator for the small network equipment agreement and determined that for purposes of consistency and efficiency it would be preferable to retain D+R if a cost-effective price could be secured. The Committee authorized Mr. Hudson to seek to negotiate a draft agreement with D+R, subject to the Committee's final approval. The Committee directed that such contract should allow for the option to consolidate the annual reports for set-top boxes and small network equipment.

The Committee discussed efforts to engage TELUS to participate in the agreements.

The Committee invited all parties to contribute input for a public statement that would be issued after the release of the annual report.

*The meeting adjourned at 11:34 A.M.*

Minutes submitted by Cynthia Rathwell, Chair.

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Cynthia Rathwell, Chair

## **Agenda**

### Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements for Pay-TV Set-top Boxes and Small Network Equipment

June 16, 2020, 10 a.m. Eastern Daylight Time

1. Reminder of Competition Act Policy
2. Approval of [minutes of August 1, 2019 meeting](#)
3. Actions since last meeting
  - a. CEEVA SNE Agreement
  - b. CEEVA STB Amendment for ANSI/CTA-2043-A test procedure
4. Presentation and discussion of Annual Report
5. Volunteer for French translation of Annual Report
6. Plan for SNE Data Aggregator
7. Annual Report for 2020 Reporting Period (in 2021) – Combine SNE and STB or keep separate
8. SNE Report Template
9. CEEVA Website Updates
10. Update on pending changes to ANSI/CTA-2049 test method for CEEVA SNE testing
11. Recruiting additional signatories
12. Election of Chair for 2020 Report
13. Schedule future meetings
14. Preparation of public statement for website post