

Minutes

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

December 22, 2020, 3 p.m. Eastern Daylight Time
Conference Call

Steering Committee Members Participating:

Mac Balacano (Bell)
Debabrata Das (Rogers)
Debbie Fitzgerald (CableLabs)
Mody Gaye (Vidéotron representative for SNE)
Doug Johnson (CTA)
Matthew Newman (Technicolor)
Augustine Orumwense (NRCan)
Damien O'Sullivan (CommScope)
Cynthia Rathwell (Shaw)
Lorenza de Teresa (Vidéotron representative for STB)
Ian Schroeder (DISH representative for STB)
Erick Wenzel (Cogeco)

Additional Participants:

Ann Blasioli (Bell)
Chris Buchanan (NRCan)
Paul Hudson (counsel for CableLabs)
Julien Lavoie (consultant for CTA)
Anthony Mutiso (Shaw)

Ms. Fitzgerald called the meeting to order at 3:03 p.m. on behalf of Ms. de Teresa.

All parties were reminded that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

The Committee welcomed Mr. Buchanan as the new representative for NRCan beginning in 2021.

The Committee approved the minutes of its August 11, 2020 meeting as submitted by the Chair.

The Committee approved the revised D+R contract to support both STB and SNE and authorized the Chair, Ms. de Teresa, to sign on behalf of the CEEVA signatories. Ms. Rathwell from Shaw will also sign on behalf of Shaw.

The Committee authorized Mr. Hudson to issue prepaid invoices to each signatory on behalf of D+R in the amount of \$6250 USD in accordance with the new contract. The amount was based

upon an estimate of the funding needed through the release of the next annual report, and the Committee will monitor expenses to determine the amount and timing of subsequent invoices.

The Committee agreed to modify the testing requirements as specified in CEEVA STB Section 5.2 and CEEVA SNE Section 5.3 to accommodate travel and on-site lab access restrictions due to COVID-19 for the 2020 reporting period. The following process was unanimously approved:

- 1) Any SNE or STB model that was previously tested can be reported using that same test result for the 2020 report.
- 2) Any service provider that has a new model that has not been tested can:
 - a) Test the model themselves and report the unofficial results for this year only
 - b) Rely on other test data available (include the reference in the test template comments)
 - c) If neither a nor b are possible, report the model and keep the test data blank:
 - i. Include the quantities in the total purchased
 - ii. Assume the new model is compliant and include it in calculating % compliant
 - iii. Keep the model quantity out of the average TEC calculations
- 3) These exceptions to CEEVA will be noted in the annual report.

The Committee also discussed that the testing requirements would likely resume for the 2021 reporting period (testing in early 2022), and that any new models without the opportunity for testing for the 2020 reporting period should be tested during this normal test cycle.

The meeting adjourned at 3:40 p.m.

Minutes submitted by Lorenza de Teresa, Chair.

Lorenza de Teresa, Chair

Agenda

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

December 22, 2020

Conference Call, Time 3:00 PM EST

1. Reminder of Competition Act Policy
2. Approval of [minutes of August 11, 2020 meeting](#)
3. Authorization for Chair to execute amendment to Data Aggregator contract
4. Vote to approve and set amount of pre-invoicing for services under Data Aggregator contract
5. Consider contingency plans for 2021 testing under continued COVID-19 restrictions

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