

Minutes

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

June 11, 2021, 11:00 a.m. Eastern Daylight Time
Conference Call

Steering Committee Members Participating:

Ann Blasioli (Bell)
Chris Buchanan (NRCan)
Debbie Fitzgerald (CableLabs)
Mody Gaye (Vidéotron representative for SNE)
Tom Kelleher (CommScope)
Matthew Newman (Technicolor)
Cynthia Rathwell (Shaw)
Ian Schroeder (DISH representative for STB)
Lorenza de Teresa (Vidéotron representative for STB)
Erick Wenzel (Cogeco)

Additional Participants:

Paul Hudson (counsel for CableLabs)
Tanya Knops (Shaw)
Bryan Lockwood (D+R International)
Anthony Mutiso (Shaw)
Alex Rees (Bell)
Andrea Rockey (D+R International)
Mitchell Stein (Navigator/CTA)
Toaibou Traoré (Videotron)

Ms. de Teresa called the meeting to order at 11:05 a.m. EDT.

All parties were reminded that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

The Committee approved the minutes of its December 22, 2020 meeting as submitted by the Chair.

Ms. Rockey presented the Data Aggregator's draft 2020 combined annual report for set-top boxes and small network equipment. The Committee identified a comment deadline of June 25, 2021, with comments to be submitted in writing to Ms. Fitzgerald.

Ms. Rathwell volunteered Shaw to translate the 2020 annual report to French.

At this point in the meeting, having concluded their presentation, all representatives from D+R International (the Data Aggregator) dropped from the call.

Mr. Hudson provided an update on the Data Aggregator budget. Based upon current and projected collections and expenses, it does not appear that a second assessment for the 2020 report will be needed, and the proposed assessment for the 2021-2022 year can be addressed at the Committee's July meeting. One signatory payment is still outstanding, and Mr. Hudson is following up.

Ms. De Teresa suggested that the Committee explore the cost of D+R handling the translation of the annual report going forward after the 2020 report. Ms. Fitzgerald and Mr. Hudson will follow up with D+R.

The Committee discussed plans for an extension of CEEVA which is set to expire at the end of 2021. Ms. Fitzgerald will draft an amendment of the set-top box terms and circulate it for review, with an objective to get it to the Committee no later than July 9th. The potential terms of an SNE extension will be referred to a technical working group led by Ms. Fitzgerald.

The Committee discussed plans for resuming testing for CEEVA in 2022, assuming that COVID-19 restrictions for on-site lab testing have been lifted. The Committee also discussed updating the CEEVA testing requirements to not require testing of the same model every year if no substantial hardware changes have been made, and if the initial test result is not within 5% of the maximum allowed level.

The Committee discussed recruiting additional signatories, including TELUS.

The Committee elected Erick Wenzel of Cogeco to be the next CEEVA Steering Committee Chair for the year ending with the issuance of the 2021 Annual Report.

The Committee agreed to hold the next call at 11:00 AM EDT on Tuesday August 3rd.

The Committee invited all parties to contribute input for a public statement that would be issued after the release of the annual report. A draft public statement will be circulated for review prior to the August 3rd call.

The meeting adjourned at 12:16 p.m. EDT.

Minutes submitted by Lorenza de Teresa, Chair.

Lorenza de Teresa, Chair

Agenda

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements for Pay-TV Set-top Boxes and Small Network Equipment

June 11, 2021, 11 a.m. Eastern Daylight Time

1. Reminder of Competition Act Policy
2. Approval of [minutes of December 22, 2020 Meeting](#)
3. Presentation and discussion of Annual Report (CEEVA STB and SNE combined into one report)
4. Volunteer for French translation of Annual Report
5. (Dismiss D+R International) – Update on Data Aggregator Budget
6. CEEVA Testing for 2022
7. CEEVA Term and Renewal
8. Recruiting additional signatories
9. Election of Chair for 2021 Report
10. Schedule future meetings
11. Preparation of public statement for website post