

Minutes

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

August 3, 2021, 11:00 a.m. Eastern Daylight Time
Conference Call

Steering Committee Members Participating:

Daniel Brazeau (Rogers)
Chris Buchanan (NRCan)
Debbie Fitzgerald (CableLabs)
Mody Gaye (Videotron representative for SNE)
Doug Johnson (CTA)
Anthony Mutiso (Shaw)
Damien O'Sullivan (CommScope)
Alex Rees (Bell)
Ian Schroeder (DISH representative for STB)
Lorenza de Teresa (Videotron representative for STB)
Erick Wenzel (Cogeco)

Additional Participants:

Paul Hudson (counsel for CableLabs)
Tom Kelleher (CommScope)
Tanya Knops (Shaw)
Bryan Lockwood (D+R International)
Andrea Rockey (D+R International)
Toaibou Traoré (Videotron)

Ms. de Teresa called the meeting to order at 11:05 a.m. EDT.

All parties were reminded that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

The Committee approved the minutes of its June 11, 2021 meeting as submitted by the Chair.

Mr. Lockwood presented the latest draft of the Data Aggregator's draft 2020 combined annual report for set-top boxes and small network equipment and stated he would send out an updated version in InDesign format (final format) by the end of the day August 4th. The Committee established a deadline to review and provide final comments back by August 6th.

The Committee agreed by consensus to approve the annual report, on the condition that D+R could make additional changes to incorporate feedback received or correct errors, to the extent that it notifies all parties of such changes by August 11 and no party objects to such changes by the end of the day on August 13.

Once the final version is completed, Mr. Mutiso from Shaw confirmed they will translate the 2020 annual report to French

At this point in the meeting, having concluded their presentation, all representatives from D+R International (the Data Aggregator) dropped from the call.

Ms. Fitzgerald indicated that the draft public statement is nearly ready for distribution and would be sent to all signatories by the end of the day, August 3. The Committee agreed to provide feedback to Ms. Fitzgerald by August 10, with a goal to publish the statement on the website on August 16th.

Ms. Fitzgerald provided an updated on the draft amendment to CEEVA to extend the set-top box commitments. She received feedback on section 5.1 and presented the proposed changes to the Committee, which were accepted. The Committee agreed to review the final draft and vote on the amendment via email by September 1, 2021.

Mr. Hudson provided an update on the Data Aggregator budget. The current assessment collection will cover the data aggregator expenses through the completion of this report. Ms. Fitzgerald will follow up with D+R to obtain an estimate to have D+R cover the expense of the French translation of the report going forward which will be used to determine costs and signatory assessments for the 2021 reporting period.

The Committee discussed recruiting additional signatories, including TELUS.

No official future meetings were scheduled, although it was discussed that there will be meetings in the fall to discuss an extension of the CEEVA SNE commitments and the 2022 assessment for the Data Aggregator.

The meeting adjourned at 11:54 p.m. EDT.

Minutes submitted by Lorenza de Teresa, Chair.

Lorenza de Teresa, Chair

Agenda

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements
for Pay-TV Set-top Boxes and Small Network Equipment

(CEEVA)

August 3, 2021, 11:00 a.m. Eastern Daylight Time

Conference Call

1. Reminder of Competition Act Policy
2. Approval of minutes of [June 11, 2021 Meeting](#)
3. Update and vote on Annual Report
4. Review of draft public statement and authorization to post on website
5. Review CEEVA STB Amendment
6. Update on Data Aggregator Budget
7. Recruitment of new signatories
8. Schedule future meetings

Contact: Debbie Fitzgerald d.fitzgerald@cablelabs.com