

## **Minutes**

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements

July 17, 2025, 11:00 a.m. Eastern Daylight Time  
Conference Call

### **Steering Committee Members Participating:**

Scott Conway (Bell)  
Debbie Fitzgerald (CableLabs)  
Pierre Gallant (NRCan)  
Mody Gaye (Videotron)  
Éric Gilbert (Cogeco)  
Vivian Leung (TELUS)  
Tom Piacentino (Vantiva)  
Yien Vi Santos (DISH)  
Dave Wilson (CTA)  
Bernie Wong (Rogers)

### **Additional Participants:**

James Brunner (DISH)  
Jose Diaz (D+R International)  
Paul Hudson (counsel for CableLabs)  
Vincent Nguyen (DISH)  
Ally Peck (CTA)  
Cynthia Rathwell (Rogers)  
Andrea Wagner (D+R International)

*Mr. Wong called the meeting to order at 11:05 a.m. EDT.*

All parties were reminded that this meeting would be conducted in accordance with the Competition Act Advisory Statement adopted as part of the CEEVA agreements, including that the parties would not discuss pricing or other competition issues.

The Committee approved the minutes of its June 18, 2025, meeting as submitted by the Chair.

Ms. Fitzgerald provided an update on the CEEVA draft combined annual report for set-top boxes and small network equipment. Some minor comments were provided by the signatories and those were incorporated by D+R and distributed by Ms. Fitzgerald on July 10, 2025. Ms. Wagner indicated that the procurement audits and website reviews were completed. The French translation will be developed after the report has been approved. The Committee unanimously approved the report.

Ms. Fitzgerald discussed the plan for the public announcement of the report. A draft is currently in review at CTA and will be circulated to the signatories soon, no later than July 25<sup>th</sup>. The Committee approved a plan to publish a public announcement on the website but not to issue a

press release. The Committee set a deadline of August 8, 2025, for any final proposed changes to the announcement.

The Committee approved the 2025 reporting templates for STB and SNE for posting on the CEEVA website. Ms. Fitzgerald also reminded the signatories that the CEEVA STB template will now be using the Tier 4 allowances.

Mr. Hudson provided an update on the funding for the data aggregator. There are still two signatory checks outstanding, but they have been sent to D+R. Assuming those are deposited, the credit balance with D+R as of July 1, 2025, is US \$34,031. Based on typical expenses over the past few years, that should be enough to get us through this year. The Committee agreed to an assessment of an amount not to exceed \$3500 to be invoiced in January 2026 and provided Mr. Hudson the discretion to reduce the amount after reviewing the expenses for the remainder of the calendar year.

The Committee elected Mr. Wong from Rogers to serve as Chair for the 2025 reporting period.

Ms. Fitzgerald noted that she will convene industry signatories in late August to discuss the plans for the review of CEEVA SNE and CEEVA STB, including consideration of the SNE VA Tier 4.

Ms. Fitzgerald summarized the calendar of upcoming deadlines through the 2025 reporting period:

- August 2025 - CEEVA 2024 Annual Report Published
- January – March 2026 – obtain 3rd party testing of models purchased in 2025 (not previously tested)
- January – March 2026 - obtain procurement reports
- Prior to April 1, 2026 – update public reporting websites with 2025 model information
- April 1, 2026 – submit annual reports using templates to D+R
- June 2026 – CEEVA Steering Committee Meeting to consider first draft of report
- July 2026 – CEEVA Steering Committee meeting to consider revised annual report

*The meeting adjourned at 11:35 a.m. EDT.*

Minutes submitted by Bernie Wong, Rogers, Chair

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Bernie Wong, Rogers, Chair

## **Agenda**

Meeting of the Steering Committee for the Canadian Energy Efficiency Voluntary Agreements  
for Pay-TV Set-top Boxes and Small Network Equipment

(CEEVA)

July 17, 2025, 11:00 a.m. Eastern Daylight Time

Conference Call

1. Reminder of Competition Act Policy
2. Approval of minutes of [June 18, 2025 Meeting](#)
3. Update and vote on Annual Report
4. Discuss plan for public announcement of Annual Report
5. Vote on 2025 reporting templates for STB and SNE
6. (Dismiss D+R International)
7. Update on data aggregator budget and consider timing and amount of next assessment
8. Election of Chair for 2025 Report
9. Discuss plans for annual review and consideration of the SNE VA Tier 4
10. Any new business